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05-0800-60

31 October 1968

MEMORANDUM FOR: Director of Training

THROUGH : Chief, Operations School

SUBJECT : Course Report - Operations Support No. 1-69 (No 31)
30 September - 18 October 1968

REFERENCE : Course Report, Operations Support No. 5-68
29 April - 17 May 1968

Class Composition

1. Twenty-two students were enrolled in Operations Support No. 1-69: twenty completed the course. The components represented were:

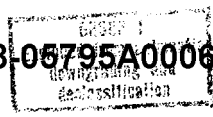
<u>Component</u>	<u>No. of Students</u>
AF	7
NE	2
EUR	1
WH	1
FE	7
RID	3
DDS/Logistics	1

Eighteen students had D designations. Included in the FE total above are two students with an R service designation (DDS&T/Research), scheduled for service in Vietnam and one student with an IC designation (DDI/Current Intelligence), preparing for an assignment in

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2. The entry on duty dates were from March 1963 to August 1968 and averaged 19 months with the Agency; the grades ranged from GS-4 to GS-8 with an average of GS-5.5. The ages ranged from 21 to 31 with 24 as the average.

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3. During the second week the only student from WH Division was cancelled: she had decided that, for personal reasons, she did not wish to go overseas. One student was withdrawn by AF Division on Tuesday of the last week of the course to process for her field assignment. Processing demands on the remainder of the students totalled twenty-five hours.

Course Content and Instructor Comments

4. The course was conducted according to the attached schedule (Attachment 1).

5. Techniques of Indexing: As discussed in the course report for Operations Support No. 5-68 (para 10), fifty minutes dealing exclusively with do's and don'ts of indexing field cables, dispatches, and telepouched material were scheduled for this running. 25X1A9a

25X1A9a [redacted] Chief of the Analysis Section/Records Integration Division, gathered material for this presentation from analysts who process documents from all Stations and Bases. The value of this coverage lies in the fact that the students get Headquarters reaction to current field material which they, in turn, can put to practical use upon arrival at their posts. We plan to refine this concept for the next course:

25X1A9a [redacted] will be advised of the specific Stations and Bases to which the students are assigned and his coverage will be tailored to those specific countries. It has been the experience of this writer that when a Station is following a procedure incorrectly - or not at all - Headquarters does its best to cope with an unsatisfactory situation rather than attempt complicated - and often confusing - explanations by dispatch. Thus, if this session develops as we hope, it may perform a real service for the Stations and Bases to which the students are going.

25X1A9a 6. Tradecraft/Live Program: [redacted] presented the majority of tradecraft lectures and directed the live problem. The class was divided into five teams for the [redacted] and personal meeting exercises. Five members of the Covert Training Staff participated in two personal meeting problems. The Covert Training instructors were totally unknown to the students which made the personal meetings more challenging and realistic for all. The verbal critique was particularly beneficial as each instructor had prepared extensive notes on all aspects of the students' plans and their conduct of the meetings. Thus, the critique period also served as a substantive review of the lectures which the students had heard earlier.

7. Support of Operations - An Operations Officer's View: The time normally allotted to this subject, which had been covered in the previous four courses by [REDACTED] was increased forty-five minutes so that [REDACTED] could also contribute. The class was most appreciative of the opportunity to hear two former Chiefs of Station elaborate on the wide range of capabilities expected of support personnel in the field.

8. Overseas Assignments - Views of Recent Returnees: This panel of four had recently served in [REDACTED] Vietnam (Saigon and [REDACTED] 25X1A6a
[REDACTED] Each participant related an enthusiastic and fascinating story of work and life abroad. The employee who had returned on 29 September from the [REDACTED] 25X1A6a
[REDACTED] probably represented the ultimate in the requirement to "be flexible." This oft-repeated advice was underscored by the returnee from Saigon and again by the individual from [REDACTED] who had been evacuated in July. 25X1A6a
[REDACTED] was a relatively quiet assignment - but only relatively. The panel's unanimous advice to the students slated for overseas was - in their words - "Keep your cool." While these panelists might not have experienced average tours of duty, one can only wonder, in light of experiences related by individuals who have served in other areas, "What's average?"

9. Programmed Instruction: A linear program of forty frames, covering a portion of the lecture on Clandestine Personal Meetings, was introduced as an experiment to substitute for part of the formal lecture. The program was heavily cued by underlining and the students felt that this made it too easy. The underlining will be removed when the material is used in the next course. The students agreed that this form of instruction was a welcome change and, as always, the newer employees liked learning at their own pace. The class completed the program in a little less time than the same instruction by conventional lecture usually requires. It remains to be seen if the program will take any longer to complete when the cuing is eliminated.

10. Student Reaction: This lively and eager group expressed their satisfaction with the course. The seven students who had recently completed Administrative Procedures felt, understandably, that they did not need as much time on Cable Writing, Dispatch Procedures, or Clandestine Services Records. The thirteen students who had not had previous instruction in these subjects felt quite the opposite. This problem will be resolved when the Administrative Procedures course becomes an integral part of the EOD training program.

11. The esprit de corps which has marked the majority of Operations Support courses, developed at the normal pace and culminated, typically, in the class party celebrated by the group when the course was over.



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Chief Instructor

Attachments: 1. Course Schedule (w/orig. only)
2. Course Roster

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HT/OS/TR: [redacted]:sbh

Distribution:

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MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

Attachments missing